

NOTICES

Temporary Appointment : Project Coordinator & Community Health Workers

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University of Jaffna

Temporary Appointment

Centre for Digital Epidemiology, Faculty of Medicine, University of Jaffna

Rural Health Development: A Way Forward in Northern Province

The University of Jaffna invites applications from qualified individuals for the positions of Temporary Project Coordinator and Temporary Community Health Workers for the project "Rural Health Development: A Way Forward in Northern Province." This project is funded by the International Medical Health Organisation and conducted by the Centre for Digital Epidemiology, Faculty of Medicine, University of Jaffna.

Post of Temporary Project Coordinator | Vacant – 01 post

Requirements:

- A Bachelor's degree in any field from a UGC-approved university or a recognized higher education institution (HEI).
- Preference will be given to candidates with experience in community-based health-related projects.

Duties & Responsibilities

- Scheduling the work
 - Assist in developing project plans, timelines, and schedules.
- Team Coordination
 - Coordinate and collaborate with project team members, ensuring they have the necessary resources and information to complete their tasks.
- Communication with the healthcare provider and team
 - Ensure effective communication with the healthcare providers and within the project team.
- Documentation and reporting to the project lead
 - Maintain project documentation.
 - Reporting the progress and project-related issues to the project lead.
- Should take over the Community Health Worker's duties when necessary
- Any other relevant duties assigned by the Project Lead

Remuneration:

A monthly salary of LKR 39,130 will be provided, along with a travelling allowance of LKR 10,000 per month.

Post of Temporary Community Health Worker | Vacant – 13 posts

Requirements:

- Preference will be given to candidates with experience in community-based health-related projects.
- Preference will be given to candidates who are currently pursuing or have completed training or courses related to promoting the health and well-being of communities and families.

Duties & Responsibilities

- Support to healthcare providers
- Support in areas such as health education, patient follow-ups, and preventive care. Community Healthcare Workers can conduct initial assessments, assist with basic medical procedures, and help manage chronic conditions.
- Data Collection and Reporting
 - Documenting health-related data and community health needs.
 - Reporting this information to the project lead through the project Coordinators.
- Support to Health Education and Promotion
 - Providing support to the health care providers in educating community members about health issues, disease prevention, and healthy lifestyle choices.
 - Conducting health awareness campaigns and workshops
 - Distributing educational materials and resources.
- Any other relevant duties assigned by the Project Lead

Remuneration: A monthly salary of LKR 32,608.00 will be paid.

General notes to all the above posts

- Candidates are able to work in the field of any part of the Northern Province, Sri Lanka.
- Candidates should possess excellent language skills in Tamil.
- All the selected candidates will be appointed as full-time on a contract basis for one year.
- Candidates should be citizens of Sri Lanka.
- Age should be not less than 18 and not more than 45 years.
- All the selected candidates will become contributors to the Employee Provident Fund (EPF) and the Employee Trust Fund (ETF), in which case the employee should contribute 8% of the monthly salary to the EPF, and the employer will contribute 12% & 3% of the monthly salary to the EPF & ETF, respectively.

A non-refundable fee of Rs. 100.00 must be paid via bank deposit to the People's Bank, Account (Reference No.): 3267501300900381, in favour of the Bursar, University of Jaffna. A copy of the bank deposit slip must be attached to the application. (For detailed payment guidelines, please click here).

Download

- Application-Form

Applicants are requested to send their applications with copies of the educational certificates and any other relevant certificates in proof of qualifications and experience via registered post to reach the **Senior Assistant Registrar, Faculty of Medicine, University of Jaffna, Adiyapatham Road, Kokuvil, Jaffna**. Applicants are requested to send scanned copies of all the documents to the email address: fomvacancy@univ.jfn.ac.lk on or before the **01st of October 2026**.

Applicants from the University System/Government Departments/Corporations and Statutory Boards should channel their applications through the Head of the respective Institutions.

The candidates who apply for **more than one** post should submit a **separate application along with a separate Bank slip for each of the posts**. Illegible & incomplete applications, as well as those received after the closing date, will be rejected without notification. The post applied for should be marked on the top left-hand corner of the envelope. Only short-listed applicants will be called for an interview.

Registrar