POST OF ASSISTANT GENERAL MANAGER -INFORMATION SYSTEMS AUDIT

(SPECIAL GRADE)

ELIGIBILITY REQUIREMENTS

1. **Candidates should be citizens of Sri Lanka.**

2. **Educational / Professional Qualifications**

   A Bachelor's Degree in Information Systems/Information Technology/Information Security/ Computer Science/Cyber security from a university recognized by the University Grants Commission of Sri Lanaka

   And

   Possess one or more of the certifications such as CISA (Certified Information Systems Auditor-ISACA) /CISSP (Certified Information Systems Security Professional - ISC^2)/CA-Sri Lanka

   Master's degree (MSc) from a university recognized by the University Grants Commission of Sri Lanaka in the relevant field will be an added advantage.

3. **Experience**

   Possess a minimum of 15 years of experience in Information Systems (IS) Auditing, or IT Risk Management within a Bank/Financial Institution, Telecommunication organization or IT/IS Consulting firm including at least 5 years in the capacity of senior managerial grade.

4. **Age Limit**

   40 years or above
   (Age limit will not be applicable for internal applicants)

The ideal candidate should possess;

- Comprehensive knowledge of and practical experience in Information Systems (IS) Auditing standards, frameworks and industry best practices.
- Strong understanding of risk-based auditing methodologies within technology-driven and digitally enabled business environments.
- Thorough knowledge of regulatory requirements and industry standards including the CBSL Technology Risk Management Guidelines, ISO/IEC 27001 LA standards, Payment Card Industry Data Security Standard (PCI-DSS), Personal Data Protection Act (PDPA) etc.

- The ability to assess and evaluate the adequacy and effectiveness of IT controls, systems, processes and procedures.
- The capability to contribute towards the achievement of divisional Key Performance Indicators (KPIs) and the successful execution of the annual IS Audit Plan.
- Proven ability guide and mentor audit team leaders and staff while fostering teamwork, professional development and a high-performance culture.
- Strong analytical, problem-solving and technical skills with the ability to perform duties effectively with minimal supervision.
- Well-developed interpersonal, leadership and managerial skills with the ability to engage and communicate effectively with stakeholders at all levels of management.
- The ability to effectively contribute to special assignments including internal investigations relating to frauds, cybersecurity incidents and other operational irregularities.
- A high degree of integrity, professionalism and commitment to maintaining confidentiality in the discharge of duties.
- Willingness and ability to travel island-wide as and when required.

TERMS OF EMPLOYMENT

- This position will be on permanent basis subject to a probationary period of one year.
- Confirmation of the post will be subject to an evaluation of performance during the probation period and certification of medical fitness by a Medical Officer nominated by the Bank.

REMUNERATION

<u>Rs 275,650 – 369,730</u>
7,840 X 12

The initial monthly gross salary will be Rs. 439,000/- approximately.

The selected applicants will also be entitled to the following fringe benefits as per the regulations of the Bank.

- A guaranteed annual bonus equivalent to two months' gross salary.
- A performance-based bonus.
- A medical assistance scheme covering immediate family members.
- Housing and other staff loans at concessionary interest rates.
- A superannuation scheme with both Provident Fund and ETF benefits.
- A non-contributory pension scheme
- Reimbursement of professional membership fees

POST OF CHIEF MANAGER -INFORMATION SYSTEMS AUDIT

GRADE I

ELIGIBILITY REQUIREMENTS

1. **Candidates should be citizens of Sri Lanka.**

2. **Educational / Professional Qualifications**

   A Bachelor's Degree in Information Systems/ Information Technology/ Information Security/ Cyber security from a university recognized by the University Grants Commission of Sri Lanka.

   And

   Post Graduate Qualifications in Information Systems/ Information Systems Management/ Information Security

   With

   Possessing one or more certifications such as ; CISA (Certified Information Systems Auditor-ISACA) /CISSP (Certified Information Systems Security Professional - ISC^2)/CA-Sri Lanka

3. **Experience**

   Possess a minimum of 12 years of experience in Information Systems (IS) Auditing, or IT Risk Management within a Bank/Financial Institution, Telecommunication organization or IS Consulting firm including at least 5 years in the capacity of managerial grade.

4. **Age Limit**

   35 years or above
   (Age limit will not be applicable for internal applicants)

The ideal candidate should possess;

- Comprehensive knowledge of and practical experience in Information Systems (IS) Auditing standards, frameworks and industry best practices.
- Strong understanding of risk-based auditing methodologies within technology-driven and digitally enabled business environments.
- Thorough knowledge of regulatory requirements and industry standards including the CBSL Technology Risk Management Guidelines, ISO/IEC 27001 LA standards, Payment Card Industry Data Security Standard (PCI-DSS), Personal Data Protection Act (PDPA) etc.
- The ability to assess and evaluate the adequacy and effectiveness of IT controls, systems, processes and procedures.

- Achievement of divisional Key Performance Indicators (KPIs) and the successful execution of the annual IS Audit Plan.
- Strong analytical, problem-solving and technical skills with the ability to perform duties effectively with minimal supervision.
- Well-developed interpersonal, leadership and managerial skills with the ability to engage and communicate effectively with stakeholders at all levels of management.
- The ability to effectively contribute to special assignments including internal investigations relating to frauds, cybersecurity incidents and other operational irregularities.
- A high degree of integrity, professionalism and commitment to maintaining confidentiality in the discharge of duties.
- Willingness and ability to travel island wide as and when required.

TERMS OF EMPLOYMENT

- This position will be on permanent basis subject to a probationary period of one year.
- Confirmation of the post will be subject to an evaluation of performance during the probation period and certification of medical fitness by a Medical Officer nominated by the Bank.

REMUNERATION

Rs 211,260 – 277,140
5,490 X 12

The initial monthly gross salary will be Rs. 354,000/- approximately.

The selected applicants will also be entitled to the following fringe benefits as per the regulations of the Bank.

- A guaranteed annual bonus equivalent to two months' gross salary.
- A performance-based bonus.
- A medical assistance scheme covering immediate family members.
- Housing and other staff loans at concessionary interest rates.
- A superannuation scheme with both Provident Fund and ETF benefits.
- A non-contributory pension scheme
- Reimbursement of professional membership fees

POST OF CHIEF MANAGER -INVESTIGATIONS

GRADE I

ELIGIBILITY REQUIREMENTS

1. **Candidates should be citizens of Sri Lanka.**

2. **Educational / Professional Qualifications**

A Bachelor's Degree from a University recognized by the University Grants Commission of Sri Lanka in one of the following fields;

- Law
- Criminology
- Finance
- Accountancy
- Commerce
- Business Administration
- Public Administration
- Management
- Economics
- Banking and Finance
- Information Technology
- Any other relevant discipline acceptable to the Bank

AND

One of the following professional qualifications:

- Attorney-at-Law of the Supreme Court of Sri Lanka; or
- Associate member of ICASL/ACCA
- Certified Fraud Examiner (CFE); or
- Certified Internal Auditor (CIA); or
- Associate of Institute of Bankers (AIB)

3. **Experience**

Minimum twelve (12) years' experience of which at least five (05) years shall be in a managerial capacity in one or more of the following areas:

• Investigations • Fraud Investigations • Internal Audit • Forensic Audit
• Compliance • Risk Management • Banking Operations • Law Enforcement
• Financial Crime Investigation • Regulatory Investigations

Preference will be given to candidates with experience in the banking or financial services sector.

4. **Age Limit**

35 years or above
(Age limit will not be applicable for internal applicants)

The ideal candidate should possess;

- Strong analytical, investigative, and problem-solving skills.
- High level of integrity, professionalism, and confidentiality.
- Ability to work independently and make sound judgments
- Strong negotiation and presentation skills
- Willingness and ability to travel island-wide as and when required

TERMS OF EMPLOYMENT

- This position will be on permanent basis subject to a probationary period of one year.
- Confirmation of the post will be subject to an evaluation of performance during the probation period and certification of medical fitness by a Medical Officer nominated by the Bank.

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- A performance-based bonus.
- A medical assistance scheme covering immediate family members.
- Housing and other staff loans at concessionary interest rates.
- A superannuation scheme with both Provident Fund and ETF benefits.
- A non-contributory pension scheme
- Reimbursement of professional membership fees

POST OF ASSISTANT MANAGER-INTERNAL AUDIT

GRADE III CLASS II

ELIGIBILITY REQUIREMENTS

1. **Candidates should be citizens of Sri Lanka.**

2. **Educational / Professional Qualifications**

   Associate member of the Institute of Chartered Accountants of Sri Lanka (ICASL)/ The Association of Chartered Certified Accountants (ACCA).

   A Master's Degree from a university recognized by the University Grants Commission of Sri Lanka will be considered as an added qualification.

3. **Experience**

   A minimum of six (06) years working experience in Internal Audit/ External Audit in a reputed organization

4. **Age Limit**

   35 years or below
   (Age limit will not be applicable for internal applicants)

The ideal candidate should possess;

- Sound Knowledge on application of Auditing and Accounting and financial Reporting Standards and other compliance and regulatory requirements applicable to financial institutions.
- Knowledge on Risk Management and corporate governance practices in a financial institution.
- Knowledge on auditing practices of a financial institution.
- Ability to conduct risk-based audits and prepare audit reports.
- The ability to study and ascertain the adequacy of the internal control systems procedures.
- The ability to carry out audits in a computerized environment.
- Analytical, interpretation and writing skills.
- Well-developed interpersonal and managerial skills to liaise efficiently at all levels of management
- Commitments to deadlines.
- Willingness to travel island wide continuously for assignments.

TERMS OF EMPLOYMENT

- This position will be on permanent basis subject to a probationary period of one year.
- Confirmation of the post will be subject to an evaluation of performance during the probation period and certification of medical fitness by a Medical Officer nominated by the Bank.

REMUNERATION

<u>Rs.113,040 – 150,640</u>
1,880 X 20

The initial monthly gross salary will be Rs. 225,000/- approximately.

The selected applicants will also be entitled to the following fringe benefits as per the regulations of the Bank.

- A guaranteed annual bonus equivalent to two months' gross salary.
- A performance-based bonus.
- A medical assistance scheme covering immediate family members.
- Housing and other staff loans at concessionary interest rates.
- A superannuation scheme with both Provident Fund and ETF benefits.
- A non-contributory pension scheme
- Reimbursement of professional membership fees

POST OF ASSISTANT MANAGER-INFORMATION SYSTEMS AUDIT

GRADE III CLASS II

ELIGIBILITY REQUIREMENTS

1. **Candidates should be citizens of Sri Lanka.**

2. **Educational / Professional Qualifications**

   A Bachelor's Degree in Information Systems/Information Technology/Information Security/ Cyber security from a university recognized by the University Grants Commission of Sri Lanka.

   (Those who possess CISA/CISM/CISSP/ISO27001 certifications will have an added advantage)

3. **Experience**

   A minimum of 04 years working experience related to IS Auditing or IT Risk Management in a Bank/Financial Institution, Telecommunication or IT/IS/Information security Consulting.

5. Possess analytical and technical skills with minimal supervision in the execution.

4. **Age Limit**

   35 years or below
   (Age limit will not be applicable for internal applicants)

Ideal candidate should possess;

- The Knowledge and understanding on prevailing IS Audit standards and best practices.
- Understanding on the risk based auditing in an IT driven environment.
- Understanding of regulatory requirements and industry standards including the CBSL Technology Risk Management Guidelines, ISO/IEC 27001 LA standards, Payment Card Industry Data Security Standard (PCI-DSS), Personal Data Protection Act (PDPA) etc.
- The ability to study and ascertain the adequacy of the systems control and procedures.
- The ability to independently analyze and finalize IS audits/ investigations and draft reports/presentations.
- Well developed analytical skills, problem solving skills, interpersonal and managerial skills to liaise efficiently at all levels of management and commitment to meet deadlines.
- Be a good team player.
- Willingness and ability to travel island-wide as and when required.

TERMS OF EMPLOYMENT

- This position will be on permanent basis subject to a probationary period of one year.
- Confirmation of the post will be subject to an evaluation of performance during the probation period and certification of medical fitness by a Medical Officer nominated by the Bank.

REMUNERATION

<u>Rs.113,040 – 150,640</u>
1,880 X 20

The initial monthly gross salary will be Rs. 225,000/- approximately.

The selected applicants will also be entitled to the following fringe benefits as per the regulations of the Bank.

- A guaranteed annual bonus equivalent to two months' gross salary.
- A performance-based bonus.
- A medical assistance scheme covering immediate family members.
- Housing and other staff loans at concessionary interest rates.
- A superannuation scheme with both Provident Fund and ETF benefits.
- A non-contributory pension scheme
- Reimbursement of professional membership fees

POST OF EXECUTIVE -INTERNAL AUDIT

GRADE III CLASS III

ELIGIBILITY REQUIREMENTS

1. **Candidates should be citizens of Sri Lanka.**

2. **Educational / Professional Qualifications**

   A Bachelor's Degree in Finance/Accountancy/Commerce/Business/Management from a recognized university by the University Grants Commission of Sri Lanka

   And

   Business Level Examination of the institute of Chartered Accountants of Sri Lanka (ICASL)/Managerial level of the Chartered institute of Management Accountants (CIMA) or equivalent qualifications.

   Or

   Associate member of the Institute of Chartered Accountants of Sri Lanka (ICASL)/ Chartered Institute of Management Accountants (CIMA)/ The Association of Chartered Certified Accountants (ACCA)

3. **Experience**

   A minimum of three (03) years working experience in Internal Audit/ External Audit/ Finance in a reputed organization

4. **Age Limit**

   30 years or below
   (Age limit will not be applicable for internal applicants)

The ideal candidate should possess;

- Knowledge on application of Accounting and financial Reporting Standards and other compliance and regulatory requirements applicable to financial institutions.
- Knowledge on corporate governance practices in a financial institution.
- Knowledge on auditing practices of a financial institution.
- Ability to conduct risk-based audits and prepare audit reports.
- The ability to study and ascertain the adequacy and effectiveness of the internal control systems procedures.
- Be a team player and have the ability to carry out audits in a computerized environment.

- Analytical, interpretation and writing skills.
- Well developed interpersonal and managerial skills to liaise efficiently at all levels of management,
- Commitments to deadlines.
- Willingness to travel island wide continuously for assignments

TERMS OF EMPLOYMENT

- This position will be on permanent basis subject to a probationary period of one year.
- Confirmation of the post will be subject to an evaluation of performance during the probation period and certification of medical fitness by a Medical Officer nominated by the Bank.

REMUNERATION

Rs 90,645 – 115,045
1,220 X 20

The initial monthly gross salary will be Rs. 195,000/- approximately.

The selected applicants will also be entitled to the following fringe benefits as per the regulations of the Bank.

- A guaranteed annual bonus equivalent to two months' gross salary.
- A performance-based bonus.
- A medical assistance scheme covering immediate family members.
- Housing and other staff loans at concessionary interest rates.
- A superannuation scheme with both Provident Fund and ETF benefits.
- A non-contributory pension scheme, with eligibility contingent upon a minimum of 10 years' service in the Bank
- Reimbursement of professional membership fees

POST OF EXECUTIVE -INFORMATION SYSTEMS AUDIT

GRADE III CLASS III

ELIGIBILITY REQUIREMENTS

1. **Candidates should be citizens of Sri Lanka.**

2. **Educational / Professional Qualifications**

   A Bachelor's Degree in Information Systems /Information Technology/Information Security/Cyber security from a university recognized by the University Grants Commission of Sri Lanka .

   (Those who pursue CISA/CISM/ISO 27001 LA certifications will have an added advantage)

3. **Experience**

   A minimum of 03 years working experience related to IS Auditing, or IT Risk Management in a Bank/Financial Institution, Telecommunication or IT/IS/Information security Consulting

4. **Age Limit**

   30 years or below
   (Age limit will not be applicable for internal applicants)

The ideal candidate should possess;

- Knowledge and understanding on prevailing IS Audit standards and best practices.
- Understanding on the risk based auditing in an IT driven environment.
- Understanding of regulatory requirements and industry standards including the CBSL Technology Risk Management Guidelines, ISO/IEC 27001 LA standards, Payment Card Industry Data Security Standard (PCI-DSS), Personal Data Protection Act (PDPA) etc.
- The ability to study and ascertain the adequacy of the systems control and procedures.
- The ability to independently analyze and finalize audits/ investigations and draft reports/presentations.
- Highly developed analytical skills, problem solving skills, interpersonal and managerial skills to liaise efficiently at all levels of management and commitment to meet deadlines.
- Be a good team player.
- Willingness and ability to travel island-wide as and when required.

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- A medical assistance scheme covering immediate family members.
- Housing and other staff loans at concessionary interest rates.
- A superannuation scheme with both Provident Fund and ETF benefits.
- A non-contributory pension scheme, with eligibility contingent upon a minimum of 10 years' service in the Bank
- Reimbursement of professional membership fees

SUBMISSION OF APPLICATIONS

Applicants must use our standard application form which is available in the National Savings Bank Website www.nsb.lk. Applications should be sent by registered post to the address given below to reach the Bank on or before **09.10.2026**. The post applied for should be clearly indicated on the top left-hand corner of the envelope. An applicant cannot use any other channel in forwarding the application.

By applying to this post, the applicant consents us collecting and processing personal data for recruitment purposes in line with the personal data protection Act no. 9 of 2022.

Photocopies of the educational/professional & experience certificates should be attached together with the application. Applicants who fail to attach the relevant certificates will not be called for interviews.

Any candidate who submits false, incorrect, or misleading information, or fails to meet the required eligibility criteria, shall be disqualified at any stage of the recruitment process without prior notice

Any form of canvassing will lead to immediate disqualification, and the Bank reserves the right to call only the short-listed candidates.

The Bank reserves the right to postpone or cancel the recruitment.

HRD Division
National Savings Bank
Head Office
Colombo 3.